



Board of Aldermen Request for Action

MEETING DATE: 7/7/2026

DEPARTMENT: Utilities

AGENDA ITEM: Resolution 1597, Adopting an Amendment to the Schedule of Fees

REQUESTED BOARD ACTION

A motion to approve Resolution 1597, adopting amendments to the Schedule of Fees.

SUMMARY

After review of the temporary hydrant meter fee structure with the City’s Water Treatment Plant Manager, a revised and simplified fee schedule has been developed. These updates are intended to streamline the billing process and enhance the City’s oversight and control over hydrant meter issuance, retrieval, and associated fee collection.

As presented at the Board meeting on July 7, 2026, temporary hydrant meter fee should reflect the following.

| | |
|---------------------------------------|-----------------------|
| Service Fee - Temporary Hydrant Meter | \$100.00 (plus usage) |
|---------------------------------------|-----------------------|

The proposed Schedule of Fees reflect the direction provided by the Board of Aldermen. Unless otherwise specified, these fees will be effective July 7, 2026. These revisions to the Schedule of Fees include liquor license fees.

PREVIOUS ACTION

The Board of Aldermen approved changes to the Schedule of Fees as a part of the FY2026 Budget process in Resolution 1520 on October 21, 2025 and subsequently amended on July 7, 2026 for temporary hydrant fees.

POLICY ISSUE

FY2026 budgeted revenues include updated fee assumptions as a part of the Schedule of Fees process.

FINANCIAL CONSIDERATIONS

Temporary hydrant fees help support the administration and supervision expenses of liquor license.

ATTACHMENTS

- | | |
|--|-----------------------------------|
| <input type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input checked="" type="checkbox"/> Other: Schedule of Fees Policy Manual | |

RESOLUTION 1598

A RESOLUTION ADOPTING AMENDMENTS TO THE SCHEDULE OF FEES

WHEREAS, the City of Smithville has adopted and set forth a comprehensive listing of fees hereby known as the Schedule of Fees; and

WHEREAS, the Schedule of Fees currently outlines fees and charges pertaining to Water and Wastewater Utility Rates, Police Department Fees, Development Department Fees, Park and Recreation Fees, Public Works (Street Division) Fees, and Monthly Solid Waste Fees; and

WHEREAS, hydrant meter service fee should be revised to follow new costs and procedure guidelines; and

WHEREAS, the Board of Aldermen have discussed this approach for establishing the hydrant meter fees and approve this methodology for the establishment of hydrant meter fees; and

WHEREAS, the Board of Aldermen of the City of Smithville desires to adopt the following changes to the existing Schedule of Fees which should be followed by the City:

Existing **Hydrant Meter** Fee

| | |
|--|--------------------------------|
| Temporary Hydrant Meter Deposit | Current Meter Replacement Cost |
| Temporary Hydrant Meter Deposit (Fire Hydrant) | \$500.00 |
| Service Fee - Hydrant Meter (3 Weeks of Use) | \$50.00 |

Redline **Hydrant Meter** Fee

| | |
|---|---|
| Temporary Hydrant Meter Deposit | Current Meter Replacement Cost |
| Temporary Hydrant Meter Deposit (Fire Hydrant) | \$500.00 |
| Service Fee - Temporary Hydrant Meter (3 Weeks of Use) | \$50.00 \$100.00 (plus usage) |

Proposed **Hydrant Meter** Fee

| | |
|---------------------------------------|-----------------------|
| Service Fee - Temporary Hydrant Meter | \$100.00 (plus usage) |
|---------------------------------------|-----------------------|

Usage is billed at the wholesale rate.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI:

THAT the existing policies and procedures, as amended and outlined in the recitals of this Resolution, are the policies and procedures which should be followed effective July 7, 2026, by the City.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 7th day of July, 2026.

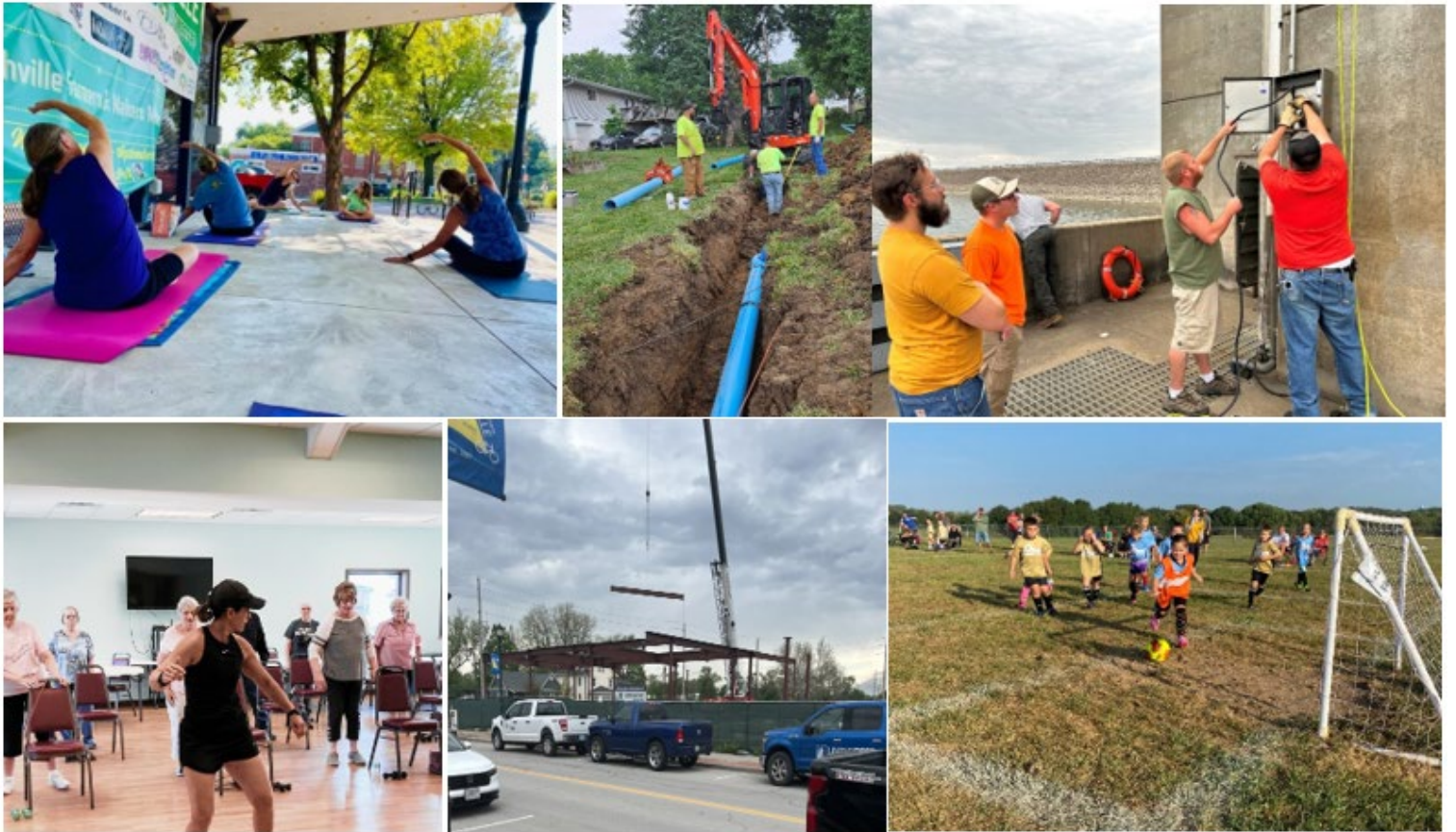
Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk



FY2026 Adopted Comprehensive Schedule of Fees



Prepared by the Finance and Administration Departments



COMPREHENSIVE SCHEDULE OF FEES - TABLE OF CONTENTS

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COMPREHENSIVE SCHEDULE OF FEES

COMPREHENSIVE SCHEDULE OF FEES

Administration

Occupational License

Annual Fee \$75.00 / License

Liquor Licenses

| | |
|---|------------|
| Beer Original Package | \$75.00 |
| Original Package Liquor | \$150.00 |
| Beer and Light Wine by Drink | \$75.00 |
| Beer by the Drink | \$75.00 |
| Retail by the Drink Resort | \$450.00 |
| Microbrewery | * |
| Sunday by the Drink / Sunday Original Package | \$300.00 |
| Picnic License | \$37.50 |
| Original Package Tasting | \$37.50 |
| Retail by the Drink Cater's License | \$15.00 ** |
| Non-Intoxicating Beer - By Drink | \$37.50 |

* \$5 per 100 barrels of fraction thereof, max \$250

** \$15.00 per day up to 7 consecutive days, when a by the drink holder wants to sell intoxicating liquor by the drink at a location other than their licensed premises

Other Licenses & Fees

| | |
|-----------------------------------|-------------------------|
| Fireworks Sales Permit | \$1,500.00 |
| Peddler & Solicitor Permit | \$50.00 / 30 Day Permit |
| Festival and Non-Permanent Vendor | \$10.00 |
| Notary Fee | \$2.00 |
| Photocopies | \$0.10 / Page + Cost |

Police Department

| | |
|---|--------------------|
| Officer Hourly Services — 4 Hours Minimum | \$60.00 / Hour |
| * Excludes School Districts | |
| Sergeant Hourly Services — 4 Hours Minimum ** | \$80.00 / Hour |
| * Excludes School Districts | |
| Fingerprinting Card | \$15.00 / Per Card |
| Police Report*** | \$10.00 / Report |
| Copy of Video — Cloud Link**** | \$10.00 / Video** |

*School District exception is the 4 hour minimum, not the rate.

**Sergeant is mandatory when officer needs of 5 or more are required

***Exception to Charge: If the charge carries the possibility of fifteen (15) days or more in jail/confinement, the defendant shall not be charged any fee for obtaining a police report or any video relevant to the traffic stop or arrest. In addition, the \$10.00 fee is waived for victims listed in any report.

****Due to video upload constraints and cost, video provision via external storage (i.e. USB/DVD) is not available.

| | |
|------------------------------|---|
| Rezoning - Residential | \$250.00 |
| Rezoning - All Others | \$250.00 |
| Site Plan Review Application | \$250.00 |
| Conditional Use Permit | \$500.00 + Individual Projection Requirements |
| Annexation Petition | \$250.00 + Administrative Expenses |

Multiphase Subdivisions

| | |
|------------------------------------|----------------------|
| Preliminary Plat | \$300 + \$2.00 / Lot |
| Final Plat | \$150 + \$2.00 / Lot |
| Street/Alley Vacation | \$250.00 |
| Subdivision Variance | \$450.00 |
| Infrastructure Construction Permit | 2% of Cost |
| Minor Plats | \$35.00 |
| Single-Phase Subdivisions | \$500.00 |

Building Permits

| | |
|---|------------------------|
| Finished Building/Residential | \$0.60/ft ² |
| Unfinished Building/Residential | \$0.30/ft ² |
| Demolition | \$35.00 |
| Grading | \$100.00 |
| Deck | \$45.00 |
| Outbuilding — Greater than 120 ft ² | \$45.00 |
| In-Ground Pool | \$45.00 |
| Above Ground Pool | \$25.00 |
| Fence | \$25.00 |
| Poultry Housing (Required Annually Before Sept 1st) | \$30.00 |
| Miscellaneous | \$15.00 |

Mechanical Permits

| | |
|---------------------------|---------|
| New Residential Structure | \$65.00 |
| Minimum/Origination Fee | \$30.00 |
| Rough Inspection | \$10.00 |
| Finish/Final Inspection | \$10.00 |
| Extra Inspection | \$25.00 |

Development (Continued)

Mechanical Permits (Continued)

| | |
|---------------------------|---------|
| Fixtures — Each | \$5.00 |
| Water Heater — Commercial | \$10.00 |
| Boiler | \$5.00 |
| Furnace | \$5.00 |
| Forced Air | \$5.00 |
| Fireplace | \$5.00 |
| Air Conditioner | \$5.00 |
| Oven/Range | \$5.00 |
| Exhaust | \$5.00 |
| Heat Pump | \$5.00 |

Plumbing Permits

| | |
|----------------------------|---------|
| New Residential Structure | \$67.00 |
| Minimum/Origination Fee | \$30.00 |
| Ground Rough Inspection | \$10.00 |
| Rough Inspection | \$10.00 |
| Finish/Final Inspection | \$10.00 |
| Extra Inspection | \$25.00 |
| Fixtures — Each | \$5.00 |
| Water Heater — Residential | \$5.00 |
| Lawn Irrigation | \$30.00 |
| Backflow Devices | \$2.00 |

Electrical Permits

| | |
|---------------------------|----------|
| New Residential Structure | \$125.00 |
| Minimum/Origination Fee | \$30.00 |
| Rough Inspection | \$10.00 |
| Finish/Final Inspection | \$10.00 |
| Extra Inspection | \$25.00 |
| Appliances — Each | \$10.00 |
| Outlets — Each | \$0.25 |
| Circuits — Each | \$2.00 |
| Service (Up to 200 Amp) | \$15.00 |

Development (Continued)

Electrical Permits (Continued)

| | |
|------------------------------|---------|
| Service (401 Amp to 600 Amp) | \$40.00 |
| Service (Over 600 Amp) | \$75.00 |
| New Service | \$25.00 |

Plan Review Fees - Residential (New Structures & Additions)

| | |
|---------------------------|----------|
| 0 - 2,000 Square Feet | \$100.00 |
| 2,001 - 4,000 Square Feet | \$125.00 |
| 4,001+ Square Feet | \$150.00 |

Plan Review Fees - Residential (Alterations/Basement Finish)

| | |
|-------------------------------------|---------|
| Non-Structural | \$50.00 |
| Structural Changes & Egress Changes | \$65.00 |
| Structural/Decks | \$25.00 |

Plan Review Fees - Commercial (New Structures & Additions, Non-Industrial)

| | |
|------------------------------|---------------------|
| 0 - 2,500 Square Feet | \$385.00 |
| 2,501 - 4,500 Square Feet | \$650.00 |
| 4,501 - 10,000 Square Feet | \$1,300.00 |
| 10,001 - 50,000 Square Feet | \$1,850.00 |
| 50,001 - 100,000 Square Feet | \$3,250.00 |
| 100,001+ Square Feet | Actual Hours Worked |

Plan Review Fees - Commercial (New Structures & Additions, Industrial)

| | |
|-------------------------|---------------------|
| 0 - 100,000 Square Feet | \$600.00 |
| 100,001+ Square Feet | Actual Hours Worked |

Plan Review Fees - Commercial Tenant Finish

| | |
|-----------------------|----------|
| Non-Structural Finish | \$150.00 |
| Structural Finish | \$200.00 |

Merchant Use of Downtown Sidewalk

| | |
|--------------------------------|----------------|
| Sidewalk Café Permit | \$50.00 / Year |
| Downtown Sidewalk Sign Deposit | \$50.00 |

Development (Continued)

Temporary Signs

| | |
|-------------------------|---------|
| Downtown Banners — Each | \$25.00 |
| Flexible Materials | \$25.00 |
| Rigid Materials | \$10.00 |
| Relabeling Fee | \$5.00 |

Permanent Signs

| | |
|--------------------|----------|
| Projecting or Wall | \$125.00 |
| Ground or Roof | \$250.00 |
| Pole | \$500.00 |
| Replacement | \$25.00 |

Sign with Electronic/LED/Digital Functions

| | |
|--|----------|
| Single Color, Alphanumeric, Manual Change * | \$175.00 |
| Single Color, Alphanumeric, Automatic Change * | \$275.00 |
| Multiple Colors * | \$375.00 |

* In addition to Permanent Sign Fees

| | |
|---|----------------|
| Credit Card Processing Fee | 2.50% |
| Online Credit Card Processing Fee | 2.50% + \$1.25 |
| Non Sufficient Funds (NSF) and Returned Items | \$30.00 |

Miscellaneous

| | |
|-----------------|--------------|
| Meals on Wheels | \$3.35 / Day |
|-----------------|--------------|

| | |
|---|------------------------------|
| Practice (Without Lights) | \$15.00 Per Field / Per Hour |
| Practice (With Lights) | \$25.00 Per Field / Per Hour |
| Tournament (Without Lights) | \$150.00 Per Field / Per Day |
| Tournament (With Lights) | \$250.00 Per Field / Per Day |
| Field Dragging and Chalking for Tournaments | Included in Tournament Fee |

Youth Recreation Program Fees

| | |
|-------------------------|-----------------|
| Basketball League | \$75.00 / Child |
| Baseball League | \$75.00 / Child |
| Softball League | \$75.00 / Child |
| T-Ball League | \$55.00 / Child |
| Soccer League | \$75.00 / Child |
| Little Kickers League | \$55.00 / Child |
| Volleyball League | \$75.00 / Child |
| Little Hoopsters League | \$55.00 / Child |

Adult Recreation Program Fees

| | |
|-----------------------|-------------------------|
| Pickleball Lessons | Fee Set on Annual Basis |
| Pickleball Tournament | Fee Set on Annual Basis |

Park Amenities

| | |
|--------------------------------------|-----------------|
| Shelter House Fee | \$50.00 Per Day |
| Smith's Fork Park Scout Camping Area | \$25.00 / Night |

Parks and Recreation (Continued)

Event Application Fee & Staffing Service Fees

| | |
|---|---|
| Event Application Fee (Tournament, Green Space, Courtyard-Specific Event, Block Party, Wine and Walk without Street Closure) | \$25.00 Per Application |
| City Staff Services for Non-City 1 Day Events (Trash Service & Restroom Cleaning Services) | Optional \$30.00/hour Per City Staff Member (In Addition to Event Fee) |
| City Staff Services for Non-City Multi-Day Events (Trash Service & Restroom Cleaning Services) | Mandatory \$30.00/hour Per City Staff Member (1 Hour Per Day Minimum) (In Addition to Event Fee) |
| Parade Fee, (Paid By Parade Organizer)* | \$100.00/Parade + \$200.00 Damage Deposit |
| Block Party | \$100.00/Party + \$200.00 Damage Deposit |

*Parade and special event fees are waived for the Smithville R-II School District and Smithville Main Street District. The \$200.00 damage deposit must still be paid for all parade applicants.

Courtyard Park/Downtown Space

| | |
|---|--|
| City or City Co-Sponsor | Free |
| Courtyard Park Tier 1 (Category II, Public Event) | \$100.00/Day + \$200.00 Damage Deposit |
| Courtyard Park Tier 1 (Category II, Private Event) | \$250.00/Day + \$200.00 Damage Deposit |
| Street Closure (Adjacent Streets - Courtyard Park, Public) | \$125.00/Day + \$200.00 Damage Deposit |
| Street Closure (Adjacent Streets - Courtyard Park, Private) | \$275.00/Day + \$200.00 Damage Deposit |
| Street Closure (Entire Downtown, Public) | \$150.00/Day + \$200.00 Damage Deposit |
| Street Closure (Entire Downtown, Private) | \$300.00/Day + \$200.00 Damage Deposit |

Park Green Space Use (Public Event)

| | |
|---|--|
| Heritage Park Green Space (NE Corner) | \$100.00/Day + \$200.00 Damage Deposit |
| Helvey Park Green Space (West Area) | \$100.00/Day + \$200.00 Damage Deposit |
| Smith's Fork (N of Restroom Showers, S of Ballfields) | \$100.00/Day + \$200.00 Damage Deposit |

Park Green Space Use (Private Event)

| | |
|---|--|
| Heritage Park Green Space (NE Corner) | \$250.00/Day + \$200.00 Damage Deposit |
| Helvey Park Lake Green Space (West Area) | \$250.00/Day + \$200.00 Damage Deposit |
| Smith's Fork (N of Restroom Showers, S of Ballfields) | \$250.00/Day + \$200.00 Damage Deposit |

Parks and Recreation (Continued)

Smith's Fork Campground - Items For Purchase

| | |
|-------------------|-------------------|
| Campsite Rental | \$40.00 Per Night |
| Primitive Camping | \$25.00 Per Night |
| Ice | \$4.00 Per Bag |
| Firewood | \$8.00 Per Bundle |

Senior Center (Weekend Rental)

| | |
|---------------------------------------|------------------------------------|
| Half Day Morning (9:00 AM - 3:00 PM) | \$125.00 + \$200.00 Damage Deposit |
| Half Day Evening (4:00 PM - 11:00 PM) | \$125.00 + \$200.00 Damage Deposit |
| Weekend Full Day (9:00 AM - 11:00 PM) | \$250.00 + \$200.00 Damage Deposit |

Senior Center (Weekday Rental)

| | |
|---------------------------------------|------------------------------------|
| Half Day Evening (4:00 PM - 11:00 PM) | \$100.00 + \$200.00 Damage Deposit |
|---------------------------------------|------------------------------------|

Senior Center (Reoccurring Weekly Rental)

| | |
|---|--|
| Weekly Renter (3-day minimum per month) | \$100.00 / Month + \$200.00 Damage Deposit |
|---|--|

City Employee Discounts

| | |
|--|--------------|
| City Employee Rental (facilities and programs) | 50% Discount |
|--|--------------|

Animal Control

Dog Licenses

| | |
|---------------------------|---------|
| Annual Spayed or Neutered | \$10.00 |
| Annual Unaltered | \$20.00 |

| | |
|--------------------------------|---------|
| Two-Year Spayed or Neutered* | \$20.00 |
| Two-Year Unaltered* | \$40.00 |
| Three-Year Spayed or Neutered* | \$30.00 |
| Three-Year Unaltered* | \$60.00 |
| Replacement Dog Tag | \$5.00 |

*Multi-year dog licenses shall only be issued to applicants who also have a valid multi-year vaccine certificate. Consult your veterinarian for details on the availability of a multi-year vaccine.

Impoundment

| | |
|---|----------|
| 1 st Occurance | \$25.00 |
| 2 nd Occurance | \$50.00 |
| 3 rd + Occurance | \$100.00 |
| Surrender Fee (Chief of Police Permission Required) | \$150.00 |

Daily Caretaker Fee - Dog Pound

| | |
|---------------------------|---------------|
| Dogs at Large | \$20.00 / Day |
| Dogs Held For Observation | \$45.00 / Day |

Adoption Fees

| | |
|------|----------------|
| Dogs | \$200.00 / Dog |
|------|----------------|

Public Works (Utilities)

Water Impact Fee

| | |
|--------------|------------|
| ¾ Inch Meter | \$3,100.00 |
| 1 Inch Meter | \$4,967.00 |

| | |
|--------------|--------------|
| 2 Inch Meter | \$17,117.00 |
| 3 Inch Meter | \$36,795.00 |
| 4 Inch Meter | \$66,695.00 |
| 6 Inch Meter | \$148,260.00 |

Wastewater Impact Fee

| | |
|--------------|--------------|
| ¾ Inch Meter | \$2,800.00 |
| 1 Inch Meter | \$4,480.00 |
| 2 Inch Meter | \$15,456.00 |
| 3 Inch Meter | \$33,236.00 |
| 4 Inch Meter | \$58,436.00 |
| 6 Inch Meter | \$134,036.00 |

Other Impact/Connection Fees

| | |
|---------------------------------|---|
| North Force Main Connection Fee | \$279.00 Per Lot (in addition to impact fees) |
| Stonebridge Connection Fee | \$3,900.00 Per GPM (total, no additional impact fees) |

Water Service Connection Taps

| | |
|--------------------------------|--|
| ¾ Inch, 1 Inch or 2 Inch Meter | \$75.00 + Meter Supplies Fee On Request |
| 4 Inch Meter | \$100.00 + Meter Supplies Fee On Request |
| 6 Inch Meter | \$120.00 + Meter Supplies Fee On Request |
| 8 Inch Meter | \$120.00 + Meter Supplies Fee On Request |

Utility Billing Services Deposit

| | |
|---|---|
| Residential Account | \$100.00 |
| Commercial, Industrial, Homebuilder Account | \$150.00 |
| Landlord Account | \$150.00 |
| Temporary Hydrant Meter Deposit | Current Meter Replacement Cost |
| Temporary Hydrant Meter Deposit (Fire Hydrant) | \$500.00 |
| Service Fee - Temporary Hydrant Meter (3 Weeks of Use) | \$50.00 \$100.00 (plus usage) |

Public Works (Utilities) (Continued)

Stormwater Fees

| | |
|---------------------------------------|-----------------|
| Stormwater (Sump Pump) Service Charge | \$20.00 / Month |
|---------------------------------------|-----------------|

Residential Water Fees

| | |
|---|------------------------|
| Water Meter Service Charge (¾" Meter) | \$16.91 |
| Water Meter Service Charge (1" Meter) | \$16.91 |
| Water Meter Service Charge (¾" Meter) - Senior Rate | \$14.38 |
| Water Meter Service Charge (1" Meter) - Senior Rate | \$14.38 |
| Water Meter Service Charge (2" Meter) | \$79.81 |
| Water Meter Service Charge (3" Meter) | \$156.62 |
| Water Meter Service Charge (4" Meter) | \$244.36 |
| Water Meter Service Charge (6" Meter) | \$487.76 |
| Water Usage Rate (per 1,000 Gallons) | \$11.96 |
| Wholesale Water Rate* (per 1,000 Gallons) | \$7.14 |
| Late Penalty | 10% of Past Due Amount |
| Reconnection Fee (Following Disconnection of Service) | \$50.00 |
| Reconnection Fee (Snowbird Applicants) | \$50.00 |
| Consumption Data Log | \$100.00 |

*Water is sold to PWSD #8 at the Rate Per 1,000 Gallons Listed Above (Per the Most Current Contract With PWSD #8).

Residential Wastewater Fees

| | |
|--|------------------------|
| Wastewater Meter Service Charge (¾" Meter) | \$24.37 |
| Wastewater Meter Service Charge (1" Meter) | \$24.37 |
| Wastewater Meter Service Charge (¾" Meter) - Senior Rate | \$20.71 |
| Wastewater Meter Service Charge (1" Meter) - Senior Rate | \$20.71 |
| Wastewater Meter Service Charge (2" Meter) | \$117.81 |
| Wastewater Meter Service Charge (3" Meter) | \$250.22 |
| Wastewater Meter Service Charge (4" Meter) | \$362.17 |
| Wastewater Meter Service Charge (6" Meter) | \$721.55 |
| Wastewater Usage Rate (per 1,000 Gallons of water used) | \$10.17 |
| Late Penalty | 10% of Past Due Amount |

Public Works (Utilities) (Continued)

Non-Resident (Outside City Limit) Customers*

| | |
|---|---|
| Sewer Only (Outside City Limit) Customers | \$92.61 / Month |
| Water Only (Outside City Limit) Customers | \$25.37 / Monthly + \$17.94 / 1,000 Gallons |
| Water Only (Outside City Limit) Customers - Senior Rate | \$21.56 / Monthly + \$17.94 / 1,000 Gallons |

*This Rate is Set By City Ordinance No. 3208-23, Section 705.040.

Commercial Water Fees

| | |
|---|------------------------|
| Water Meter Service Charge (¾" Water Meter) | \$16.91 |
| Water Meter Service Charge (1" Water Meter) | \$26.57 |
| Water Meter Service Charge (2" Water Meter) | \$79.81 |
| Water Meter Service Charge (3" Water Meter) | \$156.62 |
| Water Meter Service Charge (4" Water Meter) | \$244.36 |
| Water Meter Service Charge (6" Water Meter) | \$487.76 |
| Water Usage Rate (per 1,000 Gallons) | \$11.96 |
| Late Penalty | 10% of Past Due Amount |
| Reconnection Fee (Following Disconnection) | \$50.00 |
| Consumption Data Log Request | \$100.00 |

Commercial Wastewater Fees

| | |
|---|------------------------|
| Wastewater Meter Service Charge (¾" Water Meter) | \$24.37 |
| Wastewater Meter Service Charge (1" Water Meter) | \$38.73 |
| Wastewater Meter Service Charge (2" Water Meter) | \$117.81 |
| Wastewater Meter Service Charge (3" Water Meter) | \$250.22 |
| Wastewater Meter Service Charge (4" Water Meter) | \$362.17 |
| Wastewater Meter Service Charge (6" Water Meter) | \$721.55 |
| Wastewater Usage Rate (per 1,000 Gallons of water used) | \$10.17 |
| Late Penalty | 10% of Past Due Amount |

Public Works (Utilities) (Continued)

State Department of Natural Resources Fees

Monthly State Fees - Accounts With Sewer

| | |
|--|-----------------|
| Monthly State Fees (≤ 1" Meter) | \$0.50 / Month |
| Monthly State Fees (> 1" and ≤ 2" Meter) | \$2.00 / Month |
| Monthly State Fees (> 2" and ≤ 4" Meter) | \$9.41 / Month |
| Monthly State Fees (> 4" Meter) | \$18.91 / Month |

Monthly State Fees - Accounts Without Sewer

| | |
|--|-----------------|
| Monthly State Fees (\leq 1" Meter) | \$0.44 / Month |
| Monthly State Fees ($>$ 1" and \leq 2" Meter) | \$1.75 / Month |
| Monthly State Fees ($>$ 2" and \leq 4" Meter) | \$8.50 / Month |
| Monthly State Fees ($>$ 4" Meter) | \$16.50 / Month |

Public Works (Streets)

Excavation Fees

| | |
|---|---|
| One Time (Non-Franchise) ROW Excavation Permit | \$20.00 Permit + Calculated Cost of Street Cut*, Curb Cut, and Sidewalk Cut |
| Annual Excavation Permit (Paid By Franchises of Facilities Within the ROW) | \$250.00 Permit + Calculated Cost of Street Cut*, Curb Cut, and Sidewalk Cut |
| | *\$20.00 Minimum Cost for Any Size Street Cut |

Sanitation Fees

Trash & Recycling Fees

| | |
|--|-----------------------------------|
| Regular Residential Trash & Recycling | \$21.43 |
| Senior Discount (Available To Ages 65 and Older) | \$18.21 |
| Additional Cart — Each | \$10.00 / Month |
| Residential Yard Waste (Resident Must Opt-In) | Included In Residential Trash Fee |
| Extra Trash Bag Tags - Each Tag | \$1.50 Per Tag |
| Extra Trash Bag Tags - Sheet of 5 Tags | \$6.50 Per Sheet |
| Late Penalty | 10% of Past Due Amount |

Title: Temporary Hydrant Meter Policy

Effective Date: July 7, 2026

Section 1. Purpose of Temporary Hydrant Meter Policy. The purpose of this policy is to establish rules and procedures for the temporary provision of hydrant meters to contractors and miscellaneous users. These procedures shall be followed by City staff and meter users in order to prevent misuse of the meter and ensure that meters are readily available for checkout by other users.

Section 2. Guidelines and Procedures for Temporary Hydrant Meter Rental. The following procedures dictate how the meter shall be used during the rental period. All hydrant meter business will only be conducted during City business hours, which are from 8:00 AM to 5:00 PM.

- A. **Securing the Meter.** The City values the protection and safeguarding of its meters and to avoid theft or misplacement of the hydrant meter, the meter shall remain locked to the fire hydrant at all times throughout the duration of use by the contractor/user. The City shall be responsible for locking/securing the meter to the hydrant and shall select the hydrant which shall be used to supply water. The meter shall not be moved from one hydrant to another or passed to another contractor/user for use.
- B. **Rental Period (“Checkout” Period).** A contractor/user may rent the hydrant meter for a maximum “checkout period” of 32 weeks. The term “checkout period” indicates a period of 32 weeks of time in which the contractor/user is utilizing the locked hydrant meter for their construction and work.
- C. **Use of Non-City Owned Hydrant Meter.** If a contractor/user does not wish to rent a meter from the City, the contractor/user may attach a “non-city” owned hydrant meter to a City selected fire hydrant to use water. Before attaching and using this meter in conjunction with the fire hydrant, the contractor/user must supply the City with backflow testing certification to ensure proper backflow of the device and the meter must be tested by the City for reading accuracy to ensure the meter is accurately tracking the amount of water used.
- D. **Disclaimer - Use of Non-City Owned Hydrant Meter.** The City of Smithville has the right to disallow the use of any non-city owned hydrant meter for any reason.

- E. **Unlawful Use of Fire Hydrant.** If a contractor/user fails to use a hydrant meter in conjunction with using water from the fire hydrant, the contractor/user will lose their privilege of being permitted to work in the City until the cost of the volume of water used is paid back to City in accordance with the policy outlined in Section 3 dictating the fees for water usage. In this case, the contractor/user's permit to work in the City will be pulled.

Section 3. Fees for Hydrant Meter Rental and Water Usage. The deposit for rental of the hydrant shall be outlined in the City's Schedule of Fees Listing.

~~A. **Meter Deposit Paid by User.** To ensure the hydrant meter is returned to the City in good working order, the City will charge a deposit to the contractor/user of the hydrant. To receive the deposit amount back, the meter must be returned by 5:00 PM on the date listed on the checkout form. The deposit amount will be aligned with full replacement cost of purchasing a new meter. The deposit will be outlined in the City's Schedule of Fees Listing.~~

~~B. **Fire Hydrant Deposit Paid by User.** To ensure the fire hydrant is used properly and not damaged during meter use, the City will charge a deposit to the contractor/user of the of the hydrant. To receive the fire hydrant deposit amount back, the meter must be returned by 5:00 PM on the date listed in the checkout form. In addition, staff will inspect the fire hydrant to ensure good working order before the deposit is returned. The fire hydrant deposit amount will be outlined in the City's Schedule of Fees Listing.~~

C. **Hydrant Meter Service Fee.** The City will charge a service fee, for both City owned and contractor owned meters, for each 2 week "checkout period" to cover personnel costs related to checking a meter out to a contractor/user, acquiring reads from the meter to provide to the utility billing office, locking/unlocking the meter to the fire hydrant, and performing any meter calibration service, backflow testing, or inspections to ensure the meter is not damaged during use. In addition, the service fee covers staff time to inspect and ensure no damage has occurred to the fire hydrant while the meter was used. The service fee amount will be outlined in the City's Schedule of Fees Listing.

D. **Water Usage Volume Rate Charged.** All hydrant meter users will consume and purchase water at the City's wholesale volume rate which is outlined in the City's Schedule of Fees Listing.

E. Billing Frequency

Water usage shall be calculated and billed on a weekly basis based on meter readings. A hydrant meter service fee shall be charged during the first week of each checkout period.

Each checkout period shall be limited to a maximum of two (2) weeks. At the conclusion of the two-week period, the contractor/user must renew the rental by submitting a new checkout form through the City. Failure to renew will result in termination of hydrant use privileges.

F. Contractor Responsibility and Liability.

The contractor/user shall sign a hydrant meter checkout form accepting full responsibility for the hydrant meter and associated fire hydrant. The contractor/user agrees to pay the full replacement cost of the hydrant meter if it is lost, stolen, or damaged, and to reimburse the City for any damage to the fire hydrant, including all repair and labor costs.